



Peace Corps – NEPAL

VACANCY ANNOUNCEMENT

OPEN TO: All Interested Candidates
POSITION: Safety and Security Coordinator (SSC), Personal Services Contractor
OPENING DATE: **May 13, 2013**
CLOSING DATE: **May 29, 2013**
WORK HOURS: Full-time; 40 hours/week

The Peace Corps is a U.S. governmental agency that promotes peace around the world by sharing one of America's greatest resources: Volunteers. The Peace Corps has been operating for fifty years in 139 countries; the agency's mission is to promote world peace and friendship, and the goals are: to help the peoples of interested countries and areas in meeting their needs for trained men and women; to help promote a better understanding of the American people on the part of the peoples served; and, to help promote a better understanding of other peoples on the part of the American people. (see www.peacecorps.gov for additional information)

BASIC FUNCTION OF THE POSITION

Peace Corps Nepal places American Volunteers in two-year assignments in villages and towns across the country. Peace Corps is seeking experienced and qualified applicants for the full time contracted position of Safety and Security Coordinator (SSC). Safety and security is the Peace Corps' number one priority for staff and Volunteers. The SSC reports to the Country Director (CD) and is supported by regional (PCSSO) and headquarters based staff (RSA) in the Office of Safety and Security.

The role of the SSC is to support security-related functions (i.e. site inspection and selection, Volunteer site visits, emergency planning, incident response, etc.) that are critical to post operations and Volunteer support.

The SSC has primary responsibility for monitoring and maintaining appropriate safety and security systems and procedures in compliance with Peace Corps Manual Section (MS) 270, and develops risk mitigation strategies to implement the Post security program. The SSC is responsible for reporting non-compliance with MS 270 to the CD.

Under the direct supervision of the CD, the SSC is also the contact point with local law enforcement agencies in carrying out the responsibilities designated below or as directed by the CD.

The SSC is supported by the PCSSO through technical reviews, evaluations and training during PCSSO visits and through review of reports submitted and other materials produced. Significant overnight travel outside Kathmandu Valley will be required.

REQUIRED QUALIFICATIONS

The SSC must at a minimum possess the following skills and abilities to effectively carry out the duties of the position:

- Bachelor's degree.
- Experience with Peace Corps safety and security programs Peace Corps - OR –
 - Experience with safety and security programs within similar NGO/development organizations -OR –
 - Relevant professional security or law enforcement experience.
- Must be able to develop and maintain effective working relationships with local law enforcement, criminal justice, emergency management and other NGO/development agencies.
- Must be able to analyze crime trends and other risks and propose mitigation strategies.
- Demonstrated organizational and communication skills.
- Demonstrated Nepali and English proficiency, both written and oral.
- Proficient in use of Microsoft Office Suite, and other basic computer applications.
- Must be able to conduct training and give presentations, in both English and Nepali.
- Must meet US Embassy security clearance requirements.

TO APPLY

The United States Peace Corps is an Equal Opportunity Employer. Interested candidates should submit their CV and a cover letter in English addressing the qualification requirements by email to: nepaljobs@peacecorps.gov .